



HANKUK UNIVERSITY OF
FOREIGN STUDIES



UNIVERSITY OF ISFAHAN

**STUDENT EXCHANGE AGREEMENT
BETWEEN
HANKUK UNIVERSITY OF FOREIGN STUDIES, KOREA
AND
UNIVERSITY OF ISFAHAN, IRAN**

Hankuk University of Foreign Studies (Korea) and University of Isfahan (Iran), hereby agree to promote student exchange between the two institutions based upon the Memorandum of Understanding.

PURPOSE

The purpose of this agreement is to further mutual understanding between Hankuk University of Foreign Studies and University of Isfahan, and to enhance each institution's teaching, learning, and internationalization objectives. This agreement provides for exchange opportunities for undergraduate and graduate students, and Hankuk University of Foreign Studies and University of Isfahan agree to institute this exchange program under the following terms:

1. Duration of Stay

The duration of stay for exchange students at the host institution shall normally be for up to a period of one semester or one academic year.

2. Numbers of Exchange Students

Each institution may send and accept under this program up to 2 students for one full-year program. One student for one full-year will be admitted as the equivalent of two students for one semester each. (Or one student for one full-year will be admitted as the equivalent of 3 students for summer program.) The institutions undertake to balance the numbers of students from each institution over the term of the Agreement.

3. Status of Exchange Students

Each institution shall normally accept incoming exchange students as non-degree students (i.e. students who do not aim at obtaining a degree or other formal qualification from the host university.) All participants will be registered as full-time students of the home university.

4. Acceptance Procedures

The students participating in the exchange program under the terms of this Agreement shall be selected initially by the home institution, and the host institution shall make the final admission decision in each case. The following selection criteria will generally apply but may be varied in appropriate cases:

- (1) Students will have completed at least one semester of university work prior to participation in the exchange;
- (2) Good academic standing, as reflected by a minimum B average or a GPA of 3.0 out of 4.5 in previous academic work at the home university.



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Each university will appoint an Exchange Coordinator to administer the terms of this Agreement. The Office of International Affairs will administer the program at Hankuk University of Foreign Studies. At the University of Isfahan, the exchange will be managed by the International Office.

5. Study Program

Each exchange student shall determine the study program at the host institution in consultation with academic advisors of both the home and host institutions. Depending on the study program, language requirements and/or other prerequisites may be imposed in accordance with the regulations of the host institution. Exchange students will normally be permitted to enter programs unless these programs are subject to limited enrollments.

6. Academic Record and Accreditation

The host institution shall evaluate the academic performance of each exchange student according to its rules and shall send the home institution the academic record/transcript of each exchange student. The home university should determine the academic credit to be granted to their exchange students for courses completed after the duration of study at the host university.

7. Tuition, Fees, and Expenses

Provided they have paid the appropriate tuition and fees to their home institution, exchange students shall not be required to pay tuition or fees at the host institution. Other costs, including international travel, accommodation, books, supplies, meals, health insurance, and other incidental expenses arising out of the exchange, will be the responsibility of the exchange student. The host institution will assist in finding accommodation for exchange students when necessary.

Any incidental fees assessed against participating students under this agreement shall not be greater than those normally paid by students of the host university.

The exchange student is responsible for all expenses of accompanying spouse and/or dependents.

8. Student's Obligations

Exchange students are subject to the rules and regulations of the host university and host country in addition to those at their home university. Any breach of those rules and regulations will be dealt with in accordance with the established policies and procedures of the host university in consultation with the home university.

9. Government Requirements

Exchange students will meet all requirements of the host country as regards immigration, including where appropriate, arrangements for their family members and dependents. Exchange students shall ensure that they keep their host institution fully informed of their movements and their contact details during the period of their exchange. The host institution will act as the point of contact with the student.

10. Commencement and Duration of the Agreement

This Agreement may be modified through the mutual discussion and consent of the two universities, and shall remain in effect from the date of signature for an initial period of five years. It shall be automatically extended for additional terms of five (5) Academic years unless



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at the time one of the universities requests in writing to withdraw from the Agreement. Modifications to this Agreement may be made only in writing by mutual consent. In the event that either party terminates the Agreement, the host institution shall honor the terms of the Agreement for students whose exchange has been approved prior to termination, as if the Agreement remained in force for the period of exchange.

In Witness of the terms of this agreement our signatures are affixed:

**HANKUK UNIVERSITY OF FOREIGN
STUDIES**

Dr. Chong Jin Oh

Dean of International Affairs

Date:

2019. 6. 3

UNIVERSITY OF ISFAHAN

Prof. Seyed Komail Tayebi

Director of International Scientific
Cooperation Office and President
Consultant in International Affairs

Date: May 11, 2019